

## CertiFile Credential Verification and Delivery Service

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Official Academic Records Ordered Directly through Your Application

*CertiFile*<sup>®</sup> provides schools complete and authenticated academic records and other documents for international applicants and for US applicants who have studied abroad. This secure web-based service allows your applicants to initiate electronic delivery of their documents directly through your *ApplyWeb*<sup>®</sup> application or the applicant's status page.

### Complete, Convenient, and Secure

CertiFile provides schools complete, authenticated and evaluated academic records and other documents for domestic applicants as well as international applicants who have studied in the U.S. This service allows your applicants to initiate electronic delivery of their documents directly through your *ApplyWeb*<sup>®</sup> application or their status page.

### Your Admissions Office Receives Information You Can Trust

All academic transcripts, credentials and documents are officially verified by **Educational Perspectives**, a trusted, non-profit public service organization and NACES member, providing official credential authentication.

### Students Pay Just Once for Documents They Order

Once a student orders official documents, they're stored securely in an online wallet. Students can access their wallet anytime to collate and send their documents as many times as needed, without any additional charge.

### You Enjoy Greater Efficiency and Accuracy

Verified documents are automatically imported into your Admit application evaluation system and matched with the corresponding application form. There's no manual data entry or collating. Documents may also be batched as individual PDF files and delivered electronically to your school for importing into your SIS or imaging systems.

### You Specify Your Applicants' Access to This Feature

Each admissions office may add the document request feature within their application, or limit ordering to the application status page.

### CertiFile Document Request, Verification, and Electronic Delivery Services Include:

- Credential Evaluation
- Higher Education Transcripts
- Higher Education Degree Certificates

### For More Information

Please contact your CollegeNET Account Manager or Sales at 503.973.5200 or [sales@collegenet.com](mailto:sales@collegenet.com).

