



25Live Scheduling: Quick, Easy, Powerful!

Simple, Flexible Scheduling for Most Users

25Live® Scheduling is a great option for users who would benefit from a simplified interface in any supported desktop browser, mobile device or tablet. With its easy-to-use, responsive-design UI, 25Live Scheduling is intended for first-time or occasional users to quickly perform tasks such as searching and requesting rooms, scheduling a single event, and viewing information about organizations and contacts.

25Live Scheduling | Benefits



No Training Required

25Live Scheduling's intuitive user interface is ideal for novice or casual users who need to quickly search for rooms and/or reserve space. Now, basic scheduling tasks are easy for everyone, including student users, basic event schedulers, or less frequent users who just need easy access to perform quick actions.



Quick and Convenient

Simple tasks such as checking location and resource availability, scheduling study rooms or music spaces, or putting spontaneous meetings together can be completed on any compatible device. With its Fast Express Scheduling option, 25Live Scheduling is great for students as well as Pro schedulers on the go!



25Live Pro Access

25Live Scheduling also allows users with greater permissions to connect directly to 25Live Pro. A professional scheduler can begin a room search in Scheduling and then switch to Pro when it's time to perform more complex tasks, such as reserving resources, using accounting features, or publishing events to calendars.

Find out more!

Check out www.collegenet.com or contact us at 503.973.5200 or at sales@collegenet.com

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**Specifications**

- Optional user authentication to allow guest viewers
- You specify individual user permissions governing viewing and scheduling

Usability

- Responsive layout automatically adapts to any mobile device, tablet or desktop screen
- Fully accessible for most users via screen readers and tab navigation

Event Creation

- Full event creation form that's configurable to each security group you set
- Express Scheduling option for quick, one-step scheduling in specified locations
- Intuitive user interface requires no scheduling system expertise

Search Functions

- Simple search and request functions tailored to one-time or occasional users
- Location, resource, event, and organization keyword search and details view

Data Views

- Location, event, organization, and key word searches and details views
- Task view sortable by date or task type with option to complete listed tasks
- Changes to event details immediately viewable by support staff and vendors

Pro Access

- Easy access to 25Live Pro, enabling professional schedulers to use both systems
- 25Live Pro is integrated with the Series25 Optimizer, Series25 LYNX SIS interface, and X25 master planning and analytics tool

Communication

- Emails can be sent directly through 25Live Scheduling
- Generate and send object-specific reports, too

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