



# 25Live Course, Room & Event Scheduling and Resource Management

## Tools for All Scheduling Tasks

25Live® gives scheduling professionals the power to create, plan and manage the more complex events and courses, publish to online calendars, perform accounting tasks, run reports, and more. Yet, this system also makes simple room searches and requests quick and easy. 25Live integrates seamlessly with the *Schedule25*® Optimizer, *Series25*® LYNX Interface, and *X25*® master planning and analytics tool. It's the ultimate efficiency booster for advanced schedulers, functional experts and novices alike.

## 25Live | Benefits



### Complete Scheduling

25Live makes it easy to quickly search and request a single room, as well as conduct advanced searches, schedule classrooms and event spaces, reserve resources, and run reports from anywhere with an internet connection. Scheduled events can be automatically published to online calendars and digital displays throughout campus.



### Event Management

Powerful event management and search capabilities enable users to locate events, manage occurrence data, schedule locations and resources, and much more! With 25Live, planners and coordinators can manage virtually every event detail, from coordinating service providers to providing quotes, contracts and invoices – all in one system.



### SaaS Technology

25Live and the entire Series25 suite of scheduling services are provided to your campus via CollegeNET's SaaS systems. We host and continually update the software on our secure servers, which means no installation or maintenance for your IT staff. And users are always assured they're working with the most up-to-date version.

**Find out more!**

Visit [www.collegenet.com](http://www.collegenet.com) or contact us at 503.973.5200 or at [sales@collegenet.com](mailto:sales@collegenet.com)

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### Event Creation

- Extensive space, resource, organization and contact management capabilities
- Event creation forms customizable by user group
- Express scheduling option for quick, one-step scheduling in specified locations

### Event Management

- Find and reserve available locations and resources quickly with intuitive search tools
- Create large, complex, events that include several occurrences, locations, and resources
- Communicate with service providers using customizable workflow, tasks, and email
- On-the-fly event occurrence updates, cancellations, and copying

### Ad Hoc Course Scheduling

- Make room assignments to individual courses
- Amend existing room assignments to courses as needed
- Automatically update changes to your SIS via the Series25 LYNX interface

### Simple Reservations

- Quick room search and reservations for one-time or other simple requests
- Intuitive UI requires no training or prior scheduling experience

### Integration

- The flagship of the Series25 suite of products – integrated with Schedule25 Optimizer, LYNX SIS interface, and X25 master planning and analytics
- Complete access to the fully documented Series25 WebServices API included
- Support for single sign-on technology included

### Navigation & Usability

- Streamlined navigation, accessibility features, and quick access to the tools you need
- Responsive layout adapts to mobile and tablet and desktop screens
- Drag and drop schedule adjustments and inline editing make quick event updates easy
- Includes access to embeddable components that can be used outside the application
- Accessible for most users via screen readers and keyboard navigation

### Reporting & Accounting

- More than 100 standard reports
- Custom report tool included at no additional charge
- Pricing, invoicing, and accounts receivable/accounts payable functionality

### Support

- Fully SaaS-hosted and web-enabled with no client-server components
- Test and Production instances provided at all times
- Service Level Agreement with 99.9% guaranteed up-time

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